



# Managing Safety

## IOSH Certificate

### 4 day programme



## **Who should go on the course?**

Managing Safety is for managers and supervisors in any sector and any organisation.

It is designed to get managers up to speed on what they need to do to handle health and safety in their teams.

The course won't turn delegates into safety experts, but it will give them the knowledge, skills and confidence to tackle the health and safety issues they're responsible for.

It will bring home just why health and safety is such an important part of their job.

Successful delegates will be awarded an IOSH Managing Safety Certificate.

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## **What will their employers get out of it?**

1. Nationally recognised and respected certificated training for their managers and supervisors.
2. Peace of mind offered by training that is designed and quality controlled by the Chartered body for health and safety professionals.
3. Flexibility as the training programme can be delivered in slots that suit the business.
4. Health and safety and environmental basics are covered in the same programme.

## **Safety Management Covers;**

### **1. Introducing Managing Safety**

The first module makes it clear that managers are accountable for their teams and makes a persuasive case for managing safety.

### **2. Assessing risks**

This module demystifies 'risk' and 'risk assessment'. Risk assessments and a simple scoring system are introduced and delegates carry out a series of assessments.

### **3. Controlling risks**

This session tackles cutting risks down, concentrating on the best techniques to control key risks, and how to choose the right method.

### **4. Understanding your responsibilities**

This session looks at the demands of the law and how the legal system works, and introduces a health and safety management system.

### **5. Identifying hazards**

All the main issues any operation has to deal with are covered in this module including pedestrian and vehicle movements, fire, chemicals, electricity, physical and verbal abuse, bullying, stress, noise, housekeeping, working environment, slips, trips and falls, working at height, computers and manual handling.

### **6. Investigating accidents and incidents**

Why accidents should be investigated, why things go wrong and how to carry out an investigation if they do.

### **7. Measuring performance**

How checking performance can help improve health and safety. Basic performance indicators, auditing and proactive and reactive measuring.

### **8. Protecting the environment**

A short but effective introduction to waste and pollution leads to a look at how the organisations and individual managers can get involved in cutting down environmental impacts.

### **A new approach to delivering health and safety training**

The course materials have been produced by IOSH and have;

- Superb quality animated graphics
- Highly interactive learning techniques
- First class technical content
- No jargon or off-putting legal language
- Clear scenarios that managers can relate to
- A range of training tools including board games, DVDs and quizzes

### **Delegate assessment**

Delegates are assessed at the end of the training by a completing a 22 multi choice question paper and then by carrying out a written work based project involving identifying hazards, assessing risks and introducing control measures.

# The Health and Safety Trainer

**Alan Bunting** Dip NEBOSH. Grad IOSH. MIIRSM.

Trainer and safety consultant, Alan has been involved in training for over 30 years, leaving the Governments' Skills Training Agency as a higher instructional officer in 1992 to set up his own Training and Safety Services business.

He is a safety advisor to several small/medium size businesses in the Norwich and Norfolk area and helps them in the completion of safety policies, general risk assessments, noise risk assessment and hearing tests.

**Length of the training programme** - 4 days

**Times of training** - 0900 to 1630

**Number of delegates per course** - 5 to 10

**Cost of the programme** - In house training programme for up to 5 delegates is £460 per delegate plus expenses. Additional delegates are an extra £150 per person.

Price includes delegates work books marking questionnaires and assignments and IOSH certificate, excludes mileage at 40p per mile and accommodation.

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